



RF&G Insurance Company Ltd.

Gordon House

One Coney Drive | P.O. Box 661 | Belize City | Belize C.A.

Office: 501-223-5734

Fax: 501-223-6734

Website: www.rfginsurancebelize.com

NOTICE OF LOSS

1. Name of Insured: _____
 2. Address: _____
 3. Date of Loss: August 3, 2016
 4. Location of Loss: *(if different from address)* _____
 5. Policy Number: _____ Is there any other insurance thereon? _____
 6. Contact Name & Number: _____
 7. Agent: _____
 8. Please be advised that I/we have sustained damages as a result of hurricane 'EARL'
 9. Description of loss suffered and my preliminary estimate: _____

- Signature _____ Date: _____

Your Duties After Loss:

- Give prompt notice to us or our agent.
- Protect your property from further damage. If repairs to the property are required, you must
 1. Make reasonable and necessary repairs to protect the property.
 2. Keep an accurate record of repair expenses.
 3. Take photograph of damages if possible
- Prepare an inventory of damaged personal effects/contents showing the quantity, description, value and amount loss.

When you can safely report your claim, complete the Notice of Loss and forward via:

E-mail to info@rfginsurancebelize.com | Fax to 223-6734 | Telephone #: 223-5734

Or to your nearest open RF&G Insurance Office

HOW TO FILL-IN NOTICE OF LOSS

1. "Name of Insured"- name of policyholder as appears on your insurance Policy Schedule.
2. "Address"- the address as appears on your insurance Policy Schedule.
3. "Date of Loss"- the date on when the hurricane struck.
4. "Location of Loss" – complete if the location of loss is other than your address above. If similar insert "same as above".
5. "Policy Number"- as located on your policy- e.g. **PFPC 12345**
6. "Contact Numbers" – provide us with your cellular, land line number, e-mail, etc. so we could reach you.
7. "Agent" – if you had purchased your insurance through one of our agents, please provide name of agent. If policy was bought from our main office, leave blank.
8. Insert the name of hurricane if applicable.
9. Provide us with your preliminary estimate for repair whilst you obtain a repair quotation from local contractor/repairman/mechanic.

** A copy of this form can also be downloaded from www.rfginsurancebelize.com**PHOTOS ESTIMATE INSPECTED